

## **Annual General Meeting Minutes (October 14, 2025)**

1. Call to Order at 7 p.m.
2. Attendees
  - ACTC Board Members
  - ACTC Members
3. Quorum – Yes
  - 21 in attendance; 9 proxy votes
4. Declaration of Conflict of Interest – None declared
5. Reading and Adoption of 2024 AGM Minutes  
(Motion Approved: Michael Ioannidis/Richard Tsushima)
6. Business Arising from 2024 AGM Minutes – None
7. Financial Statement (Stuart Walker, Treasurer)  
(Motion to Approve Financial Statement: Jen Bentley/Kevin Gage)
8. Annual Report of the Executive Committee (Jaclyn Luebke, Secretary)  
(Motion to Approve Report: Ailsa Sinclair/Holly Murdoch)

### Membership & programming highlights:

- Membership Breakdown: 355 members
  - Juniors (34) 6.8%
  - Families (134) 40.4%
  - Individuals (187) 52.8%
- Total number of member court bookings (May 1 to September 30, 2025): 1,098
  - 909 Singles bookings
  - 189 Doubles bookings
- Total average court utilization of 70% with prime time (8 -10 a.m., 5 - 9 p.m.) utilization of up to 100%
- Club Tournaments & Socials
  - Opening Day Tournament - 40 adults; 12 juniors
  - French Open - 36 adults; 18 juniors
  - Wimbledon - 34 adults; 17 juniors
  - Club Championships - 112 total registrations - 22 juniors; 32 mixed doubles; 20 mens'/ladies' singles; 38 mens'/ladies' doubles
  - Friday Night Socials - 86 participants at 3 events
- Hosted Majors, Mixed B Team, Ladies B Team and Over 55+ teams again this year
- Singles Ladder launched this year and was very popular
- Monday and Wednesday house leagues were both at capacity with a waitlist; more than 100 adults played every week

Club improvements:

- ACTC logo was refreshed
- ACTC promotional merchandise online shop launched this year
- Town installed exterior clubhouse lighting
- Town removed trees adjacent to Court 3
- Windscreens were repaired & Babolat windscreens were added to the courts
- Court monitors kept the clubhouse clean and provided access to the clubhouse for members during prime-time hours
- Blackstone grill, heavy-duty roller and lawn chairs were purchased

9. Election of Officers and Directors

Nominations from the Floor – None

Officers (Vote by Acclamation):

- President – Jaclyn Luebke
- Vice President – Richard Tsushima
- Treasurer – Stuart Walker
- Secretary – Michael Ioannidis
- Director-at-Large – Ailsa Sinclair
- Director-at-Large – Holly Murdoch

10. New Business

- Wendy Yu indicated interest in taking the lead on Monday house league coordination for 2026
- Kevin Gage was honored for his contributions to the club and house league; Kevin thanked Mike Bolger and all team captains.
- Questions from the Floor:
  - Are we guaranteed the grants for Court Monitors each year?  
*It is not guaranteed - the club applies annually for funding*
  - Does the Town track utilization of our courts to determine public court times?  
*No - It is not a factor when determining public court times*
  - Can we use club reserves to upgrade court lights on Court 1&3?  
*The board will look into it*
  - Can we invest in a portable tent for use at tournaments?  
*The board will look into it*
  - Can we invest in seating and bleachers in the park overlooking the courts?  
*The board will look into it*
  - Can we invest in gazebo lighting in the park?  
*The board will look into it*
  - Can we invest or ask the Town to install a paved walkway leading up the hill and/or install stairs down to Court 3?  
*The board will look into it*

11. Closing Remarks (Jaclyn Luebke)

- Jaclyn thanked the Board for their contributions to the club in 2025 on behalf of President David Veitch and Vice-president Erik Tolles
- Jaclyn thanked departing board members David and Erik for their contributions to the club over the years

12. Adjournment at 7:45 p.m.

(Motion Approved: Jen Bentley/Wendy Yu)